

**Partnership for a Healthy Durham
Communications Committee
Erwin Square Mill Building, 2024 W. Main Street, Bay C**

**March 7, 2017
AGENDA**

Facilitator: Melissa Black

Communications: The purpose of the committee is to improve the Partnership's external communications, internal communications and branding.

Meeting Outcomes:

- Develop New Member Orientation and Buddy System to assist with recruitment and retention of new members to the Partnership for a Healthy Durham.

Time	Project/Topic/Goal	Major Discussion Points	Recommendations	Action Steps
9:00 – 9:05	Introductions & Icebreaker <i>Melissa Black & All</i>			
9:05 – 9:10	Review & Approve February Meeting Minutes/Status Update on Action Items <i>Melissa Black & All</i>			
9:10 – 9:45	Communications Community Action Plan: New Member Orientation & Buddy System <i>Melissa Black & All</i>			
9:45 – 10:00	Network of Care Update <i>Debra Duncan & Melissa Black</i>			
10:00 - 10:15	IBM Health & Duke Update <i>Jeff Quinn</i>			
10:15 – 10:30	Announcements <i>All</i>			
10:30	Meeting Adjournment			
Next Meeting: April 4, 2017 at 9:00 AM				

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