

Partnership for a Healthy Durham Communications Committee
May 3, 2016
Minutes

Present: Jacob Lerner, Jeff Quinn, Deborah Duncan, Stephanie Williams, Tara Murillo, Kelly Warnock		
Topic	Major discussion points	Recommendations and action steps
Introductions & Icebreaker	What is your best childhood summer memory?	
Review minutes	No changes.	
Updates on COACH and Communication with Duke University staff <i>Jeff Quinn</i>	<p>Jeff met with Tara, Fred, Tony and Mary Ann Black. Fred is meeting with Drew Cummings to see if the county will put money towards more staffing for Coach/network of Care. Duke Division of Community Health is also looking to fund two full time positions for Coach/Network of Care.</p> <p>Duke is working on a community mapping project. Mary Ann Black wants to link it to what the Partnership Communications committee is doing. She has asked Jeff to come up with a budget.</p> <p>A question was raised about Debra's position and how it fits into the picture. It isn't full time with Network of Care right now but Alliance is trying to shift it to full time so she can stay focused on what the county wants. We agreed that ideally we'd have three staff devoted just to Network of Care – one who is the face of the website, building relationships and going to meetings. One who is updating the website and making phone calls. And possibly a community health worker who is working with the community and teaching them how to navigate the site.</p>	
Network of Care Intern Update <i>Kelly Warnock</i>	So far we've received no applicants. No one has seen it posted on list serves.	Kelly to resend the advertisement to the group.

	<p>Jeff has two interns this summer who can assist with the project. One is interested in mapping out the faith based projects.</p> <p>The intern will need to access Alliance. Marissa is to ask Donna to contact General services when he/she are provided with a badge.</p>	<p>Jeff to contact Marissa and Deborah to get interns started on project.</p> <p>Kelly to link Debra with Durham Farm and Food Network (food policy council)'s food pantry updated lists.</p>
<p>Next steps for the committee</p> <ul style="list-style-type: none"> • Website project • Overall 	<p>We would like to extend the meetings 15 minutes (9-10:30) and break into workgroups during the meetings. One workgroup will continue working on the Network of Care project. We can also have people working on internal and external communications.</p>	
<p>FHI 360 Evaluation Results</p>	<p>Reviewed results.</p>	<p>Kelly will send out results to group.</p>
<p>Committee co-chair election</p>	<p>Jeff and Melissa Black have been nominated as committee co-chairs and both accepted the position. They will be the Communications committee co-chairs for the July 1, 2016-June 30, 2017 term.</p>	
<p>Next meeting date: June 7, 9 am</p>		