

**Partnership for a Healthy Durham
Steering Committee
May 18, 2020
Minutes**

Facilitated by: Angel Romero

Present: Amanda Snyderman, Angel Romero, Marissa Mortiboy, Sofia Edelman, Jannah Bierens, Camille Grant, Caressa Harding, Jacob Lerner, Jeff Howell, Chelsea Hawkins

Topic	Major Discussion	Recommendations and Action Steps
Welcome/Icebreaker	What are you looking forward to now that some things are starting to open up?	
Review April Minutes	There were no changes to the minutes.	
Partnership Co-Chair Survey results <i>All</i>	<p>Marissa sent co-chairs a survey after the April meeting to ask for their feedback on strengths of the Partnership, what is a community member, whether the Partnership is community-centered, whether community members would feel comfortable serving as co-chairs and more.</p> <p>Consensus from the survey was that the Partnership is organization focused and community informs the work of the Partnership, but the Partnership is not community-led. Community members likely would not feel comfortable serving as co-chairs.</p> <p>The group agreed they would like more community member involvement in the Partnership. This has been an ongoing discussion for a number of years. The Steering committee needs to make a decision and a plan of action to increase community member involvement. Ideas discussed were:</p> <ul style="list-style-type: none"> • Reach out to other organizations such as churches and individuals with capacity to do join the Partnership. • Follow example of Lara Khalil with Office of Youth to create new spaces for populations or partner with existing organizations and do intentional outreach. • Intersect more effectively with community groups. • Support groups at their meetings and their work. • Have people from community organizations serve as co-chairs of committees. 	<p>Marissa will create a OneDrive document of grassroots organizations and individuals currently not reaching.</p> <p>If possible, maintain some of the Steering committee members to keep institutional knowledge and be able to move forward. Aim to keep one co-chair from each committee?</p> <p>Co-chairs who don't return can serve as consultants to discuss changes to Partnership in coming months.</p> <p>Find a grant to support this work and develop ideas. Send this conversation back to</p>

**Partnership for a Healthy Durham
Steering Committee
May 18, 2020
Minutes**

	<ul style="list-style-type: none"> • Address the Partnership racial equity principles. • Inform and communicate what the Partnership is doing. • Increase of knowledge about the Partnership. • Have a Partnership community advisory council. Run ideas on a monthly or quarterly basis or they would join Partnership meetings. Make sure to have community voice before making decisions. Build relationships and prepare community members for co-chair roles. • Be explicit about what that looks like to be a coalition of organizations and community members. <p>There was discussion about what exactly is the problem that we’re trying to solve? Is it a definition of who we are? Is it lack of participation, how we operate, etc.?</p> <p>People may not participate in the Partnership for a number of reasons besides the time of meetings. Who has power, who made the agenda, who is pushing it should be considered. Consider what is required of people not affiliated with an organization and being involved with the Partnership on a volunteer basis.</p> <p>Marissa shared that she doesn’t have bandwidth to restructure the Partnership if this is what the Steering committee recommends. She will be focused on the Community Health Assessment in the coming year. Durham County is under a hiring freeze and additional funding likely won’t be available for fiscal year 2021. This work will have to be taken on by Partnership members. Marissa can’t do it alone.</p>	<p>Partnership Racial Equity Task Force.</p> <p>Jeff, Kimberly and Sofia agreed to create shared language and a charge for what we want to do in the next couple of months. Include definition of community member. They will bring their work back to June meeting.</p>
<p>Committee and Co-Chair Check-In <i>All</i></p>	<p>Committee co-chairs shared how Zoom meetings have gone so far.</p> <ul style="list-style-type: none"> • Access to Care- Kimberly and Camille used the May meeting to give people space to see how they are doing. They also had updates from organizations. Many committee members are on the front line and need caring too. People from out-of-state participated in the meeting because of the Zoom option. The community 	<p>Keep the Zoom option for in person meetings.</p> <p>Make space during the meetings for whatever you</p>

**Partnership for a Healthy Durham
Steering Committee
May 18, 2020
Minutes**

	<p>health worker (CHW) workgroup continues to meet and submitted a grant to the Duke Durham Community fund to support CHWs in different organizations.</p> <ul style="list-style-type: none"> • Communications- The group was smaller than usual. Before the meeting, Jacob and Amanda sent a survey to committee members on whether they were able to continue meeting via Zoom during the pandemic and if the time worked. The committee is moving forward with things they can still do with breakout groups or between meetings. • Health and Housing- The first Zoom meeting is on May 19. Caressa and Donna didn't get a huge response from the survey sent to committee members. Numbers have dwindled during last several months. Caressa, Donna and Marissa have been working with Duke med students on a housing paper they wrote for class. Caressa shared it was interesting working with them and incorporating different health and housing perspectives. • Mental Health- Sofia is hoping to have people join the May 21 meeting. • Obesity, Diabetes and Food Access- The May meeting went well. Zoom works well, especially with breakout rooms. The breakout sessions allowed workgroups to have workgroup time. Marissa is the only who can put people into breakout rooms. During breakouts, participants discussed what to do during COVID and how to adapt. Does the action plan need to change? Jeff and Chelsea received positive feedback because people missed meeting and they liked hearing what was going on. More attended because of Zoom. 	<p>need to do- kids popping in or getting something to eat</p>
<p>Letter on McDougald Terrace from the Partnership <i>Angel Romero</i></p>	<p>The letter was written 2-3 months ago. It was left up in the air due to COVID. The group decided to go ahead and send letter to individual County Commissioners and City County members, Durham Housing Authority and the city and county manager.</p> <p>Closing statement- Please consider health implications when making decisions related to public housing.</p>	<p>Give feedback on who to send letter to Marissa.</p> <p>Caressa will work on a strong closing statement and add to the McDougald Terrace letter.</p>

**Partnership for a Healthy Durham
Steering Committee
May 18, 2020
Minutes**

Quarterly Meeting Presentation Guidelines <i>All</i>	Submit ideas after meeting about topics for upcoming Steering and Quarterly meetings.	
Announcement: There is a mask distribution event on May 28 at Edison Johnson Recreation Center. Angel will send Marissa information about the event. Next Meeting: June 15, 3:30 pm		