

**Partnership for a Healthy Durham  
Racial Equity Task Force  
Zoom  
April 20, 2021  
MINUTES**

**Facilitator: Marissa Mortiboy**

**Meeting Outcomes**

- Outcome 1: Review and discuss materials provided pre-meeting
- Outcome 2: Determine next steps

<b>Present:</b> Don Bradley, Jeff Howell, Marissa Mortiboy, Kweli Rashied-Henry, Najla McClain, Mel Downey-Piper, Kimberly Alexander, Sonia Barnett, Lara Khalil, Natalie Rich			
Project/Topic/Goal	Major Discussion Points	Recommendations	Action Steps
<b>Welcome &amp; Introductions</b> <i>Marissa Mortiboy</i>	What fictional world or place would you like to visit?		
<b>Review March minutes</b> <i>Marissa Mortiboy</i>	As a follow up to the March meeting, Durham Public Schools (DPS) has implemented a community engagement survey. They are trying to reduce inequities for magnet school access. Lara attended a separate DPS meeting related to equity. She shared the strategies from the Youth Listening Project and how to engage young people in the process.  There were no changes to the March minutes.		Kweli Rashied-Henry will share the DPS magnet school survey with the task force- <a href="https://engage.dpsnc.net/login">https://engage.dpsnc.net/login</a> .
<b>Discuss Racial Equity Update Document</b> <i>All</i>	At the March meeting, Najla suggested focusing on task force wins and moving forward with the work. A smaller workgroup of the Partnership's racial equity task force reviewed the Partnership principles and overlaid it with the successes.  Natalie Rich created a Google doc that outlines progress and maps successes to the principles. Thanks to Mel Downey-Piper, Pam Diggs, Jeff Howell, Najla McClain, Natalie Rich and Don Bradley for taking this on!	Ask committees what resources they need to operationalize principles and the status of equity work.	Mel Downey-Piper and Jeff Howell will share information about the racial equity task force assessment, tool and putting on agenda at May

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	<p>The small workgroup would like to have a check-in with Partnership committees about their equity work and how to have more equitable makeup of the racial equity taskforce. Does this become a standing committee? What resources and tools can the task force provide to the other committees? Use the assessment document template created by the workgroup as a self-assessment document for committees. This could be done by workgroups within committees. Compile results from committees, review as a task force and assess implementation for Partnership racial equity principles.</p> <p>This is an opportunity to see how the Partnership’s racial equity principles are being used or not being used. This may help committees think about future steps and help the task force assess gaps. Communications, Mental Health and Health and Housing committee co-chairs need to be caught up regarding the racial equity principles assessment.</p> <p>There were concerns about reporting to the Steering committee. The task force felt it should be able to act independently to provide resources and tools.</p> <p>Add the assessment to the May meeting agendas. Review at May task force meeting and bring to Steering committee in June. Integrate fact sheet and equity assessment onto one document.</p> <p>Start thinking about recommending making the task force permanent and bringing the recommendation to the Steering committee.</p>	<p>Take the info to the Steering committee and say these are how our principles are playing out.</p> <p>Circulate the assessment and make sure those who miss meetings can fill it out.</p> <p>Incorporate equity into community health improvement plans.</p> <p>Start with successes and then look at gaps.</p>	<p>committee meetings with the Steering committee.</p> <p>Mel and Jeff will send a blank template of the RETF assessment and a reminder to committees.</p> <p>Jeff will compile the assessment data and bring to the May RETF meeting. Kweli Rashied-Henry and Kimberly Alexander, Lara Khalil will help review.</p> <p>Discuss status at the May Steering meeting.</p>
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