

**Partnership for a Healthy Durham
Communications Committee**

March 7, 2023 @ 9:00am – Zoom/Virtual

AGENDA

Facilitator: Katie Lipe and Angel Romero Ruiz

Communications: The purpose of the committee is to improve the Partnership’s external communications, internal communications and branding.

Time	Project/Topic/Goal	Major Discussion Points	Recommendations & Action Steps
9:00 – 9:10	Welcome and introductions.		
9:10-9:35	Review “Plain Language for Public Health” Resource Guide		
9:35 – 9:40	Discuss email distribution issues		
9:40 – 9:50	Discuss upcoming goals and priorities of the committee		
9:50 – 10:00	Announcements and adjourn		
Next Meeting: Tuesday, April 4th at 9:00am			