Partnership for a Healthy Durham
Systemic Equity Action Team (SEAT)
<u>**Zoom**</u>

July 23, 2024
10:30am-11:30am
Agenda

Objectives
1) Keep google doc up to date and active: "Racial Equity Principles in Action":
2) Increase awareness about policies and procedures responsible for current inequities
3) Strategize and design ways to keep RE Principles core to Partnership work

Facilitators: Najla McClain, Kelly Warnock & Bria Miller

Present:		
Project/Topic/Goal		**Recommendations and Action Steps**
Welcome & Check-in Current Events *Najla McClain* *Kelly Warnock*	Meeting starter: Share the most recent partner, organization, book, training, website, or person you've learned from related to equity? What was impressive about them, is there a way to pull them into this work? Ongoing: Reminder about RE principles – have you noticed any application of principles to celebrate since last month @ work, within community, home? *Partnership Racial Equity Principles* •*Cultivate community power and leadership* •*Transform inequitable systems using justice and accountability* •*Operationalize internal equity* •*Connect our humanity* •*Admit language and history matter* **Partnership for a Healthy Durham** Please send organization's logo for inclusion on the updated website by Friday, July 26th	Racial Equity Principles in Action"

Review Minutes *All*		
SEAT's process for Participatory Decision Making *Kelly*	Now that we've created and agreed to a review process. As a team, how do we agree to make decisions and move to next steps in timeline. Video: <u>Consent: decision-making in sociocracy</u> SEAT Toolkit to Close the Gaps last updated	
Introduction and Welcome to PANFA Cochairs *Esko Brummel* *Kia Rahman*	- Brief intro: Physical Activity, Nutrition, Food Access Committee - Priorities for the year(s) - Successes - Concerns - Questions	
Toolkit for Closing the Gaps – Step 1: defining problem statement ***(5 whys)*** *Najla*	Working with PANFA Co Chairs decide - Do we define a problem for each work group or work one at a time *Physical Activity, Nutrition, Food Access work groups* Define the problem(s) - What is the issue - Where are the gaps - Why	

Toolkit for Closing the Gaps – Step 2: who is already doing the work *Kelly*	With the problem statement defined. Begin list of organizations, neighborhoods, institutions, resources and people already doing the work.	
Once toolkits are complete	- dissemination to specific committee - presenting to steering committee - question: where does information live, who can access - question: how often do we need to revisit	
Announcements *All*		
Ongoing: Updates to Google Doc *All*	Using wins/opportunities from meeting icebreaker re: PHD, update google doc: "Racial Equity Principles in Action" Any updates from other committee to be added?	
PARKING LOT	✓ Increasing visibility. Creating a RE principles graphic for window/laptop decals or magnets (could be a QR Code that hyperlinks to RE Principles document or Partnership website) ✓ What's goes into the Partnership Tool Box: i.e. customized SEAT questions for each committee to ask during meetings ✓ Discuss approach to compiling problematic policies, procedures, and processes	