


**Partnership for a Healthy Durham
Systemic Equity Action Team (SEAT)
Zoom**

**October 22, 2024
10:30am-11:30pm
Agenda**

Objectives

- 1) Keep google doc up to date and active: "[Racial Equity Principles in Action](#)":
- 2) Increase awareness about policies and procedures responsible for current inequities
- 3) Strategize and design ways to keep RE Principles core to Partnership work

Facilitators: Najla McClain, Kelly Warnock & Bria Miller

Present:		
Project/Topic/Goal	Notes	Recommendations and Action Steps
Welcome & Check-in Current Events <i>Kelly</i>	Meeting starter: In the chat: There is a lot going on right now in the world – how is everyone doing? How are you taking care of yourself? Review participatory decision-making process.	Racial Equity Principles in Action ”
Review Minutes <i>All</i>		
Review participatory decision-making process <i>Kelly</i>	 SEAT Decision Making Process.pptx	
Review Problem Statement and the first 4 whys.	Problem statement: Why do 16.9% of Durham residents worry that their food will run out before they can buy more?	

**Partnership for a Healthy Durham
Systemic Equity Action Team (SEAT)
Zoom**

<i>Kelly</i>		
Complete the 5th why question. <i>Najla</i>		
Draft root cause statement <i>Najla</i>		
Next meeting <i>Kelly</i>	<p>The next step will be to align the PANFA CHIPS related to food security to the answers in our 5 why questions. How/where do they fit? Does it make you rethink any of your goals? Do you want to add or take any goals away?</p> <p>Move to a week other than Thanksgiving week?</p> <p>In person?</p>	
Announcements <i>All</i>		
Ongoing: Updates to Google Doc <i>All</i>	<p>Using wins/opportunities from meeting icebreaker re: PHD, update google doc: “Racial Equity Principles in Action”</p> <p>Any updates from other committee to be added?</p>	
PARKING LOT	<ul style="list-style-type: none"> ✓ Increasing visibility. Creating a RE principles graphic for window/laptop decals or magnets (could be a QR Code that hyperlinks to RE Principles document or Partnership website) ✓ What’s goes into the Partnership Tool Box: i.e. customized SEAT questions for each committee to ask during meetings ✓ Discuss approach to compiling problematic policies, procedures, and processes 	

**Partnership for a Healthy Durham
Systemic Equity Action Team (SEAT)
Zoom**