

**Partnership for a Healthy Durham
Systemic Equity Action Team (SEAT)
Zoom**

September 24, 2024



10:30am-12:00pm *agreed to 30 minutes more this month

Agenda


Objectives

- 1) Keep google doc up to date and active: "[Racial Equity Principles in Action](#)":
- 2) Increase awareness about policies and procedures responsible for current inequities
- 3) Strategize and design ways to keep RE Principles core to Partnership work

Facilitators: Najla McClain, Kelly Warnock & Bria Miller

Present:		
Project/Topic/Goal		Recommendations and Action Steps
Welcome & Check-in Current Events <i>Najla McClain</i>	<p>Meeting starter: In the chat: If you could share an item that represents your cultural background or personal identity (photo, art work, book, song) explain that item and its significance to you.</p> <p>Review participatory decision-making process.</p>  <p>SEAT Decision Making Process.pptx</p>	Racial Equity Principles in Action "
Review Minutes <i>All</i>	 <p>Systemic Equity Action Team (SEAT) M</p>	
Review Problem Statement and 2 of 5	<p>Problem statement: Why do 16.9% of Durham residents worry that their food will run out before they can buy more?</p>	

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<p>Whys, using decision making process <i>Najla</i></p>	 2 whys - food insecurity.png	
<p>Toolkit for Closing the Gaps – Step 1: Getting to the Root - 5 whys <i>Najla & Bria</i></p>	<p>Complete 5 whys - Draft root cause statement -</p>	
<p>Toolkit for Closing the Gaps – Step 2: who is already doing the work <i>Najla</i></p>	<p>With the problem statement defined. Begin list of organizations, neighborhoods, institutions, resources and people already doing the work.</p>	<p>Last 5 minutes of meeting</p>
<p>Updates for the Website <i>SEAT members</i></p>	<p>Complete Committee Update Form: Committee Update Form (google.com)</p> <ul style="list-style-type: none"> - Please provide several updates from your committee over the last three months. (bullets are fine) - Social Media Content (Please share any announcements, events or updates from your committee that can be posted on the Partnership's social media accounts. Pictures or event flyers can be emailed to Bria Miller at briamiller@dconc.gov): - Is there someone from your committee that you recommend for the Partnership Newsletter Spotlight? Please share their name and email address. 	
<p>Announcements <i>All</i></p>		
<p>Ongoing: Updates to Google Doc</p>	<p>Using wins/opportunities from meeting icebreaker re: PHD, update google doc: “Racial Equity Principles in Action”</p>	

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<i>All</i>	Any updates from other committee to be added?	
<i>PARKING LOT</i>	<ul style="list-style-type: none">✓ Increasing visibility. Creating a RE principles graphic for window/laptop decals or magnets (could be a QR Code that hyperlinks to RE Principles document or Partnership website)✓ What's goes into the Partnership Tool Box: i.e. customized SEAT questions for each committee to ask during meetings✓ Discuss approach to compiling problematic policies, procedures, and processes	