


**Partnership for a Healthy Durham
Systemic Equity Action Team (SEAT)
Zoom**

**March 26, 2024
10:30am-11:30am
Agenda**

Objectives

- 1) Keep google doc up to date and active: "[Racial Equity Principles in Action](#)":
- 2) Increase awareness about policies and procedures responsible for current inequities
- 3) Strategize and design ways to keep RE Principles core to Partnership work

Facilitators: Najla McClain, Kelly Warnock & Bria Miller

Present:		
Project/Topic/Goal		Recommendations and Action Steps
<p>Welcome New Co – chair & Check-in/Current Events</p> <p><i>Najla McClain and Kelly Warnock</i></p>	<p>Which RE Principles are you noticing show up in PHD committees' work or in your own work recently? Any missed opportunities?</p> <div style="text-align: center;">  <p>Partnership Racial Equity Principles</p> <ul style="list-style-type: none"> • Cultivate community power and leadership • Transform inequitable systems using justice and accountability • Operationalize internal equity • Connect our humanity • Admit language and history matter <p>Partnership for a Healthy Durham</p> </div>	
<p>Review Minutes</p> <p><i>All</i></p>		
<p>Developing Toolkits</p> <p><i>Najla</i></p>	<p>Work to build agreement about template for equity toolkits.</p> <ul style="list-style-type: none"> - Brainstorming (using jamboard slides), share link with attendees 	

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	<ul style="list-style-type: none"> - fist to five consensus vote (fist = doesn't work, five fingers = agree with all components) 	
Meeting Agenda and frequencies	<p>What do future meeting agendas look like as we build toolkits for each health priority.</p> <p>meeting frequency?</p> <ul style="list-style-type: none"> - discuss timing to educate, review data, identify most impacted, identify who's doing work, determine gaps, propose interventions - are we agreeing to homework or using meeting time to work <p>agreeable time line for each priority?</p>	
Next steps once toolkits are created	<ul style="list-style-type: none"> - presenting to steering committee - dissemination - where does information live, who can access - how often do we need to revisit 	
Announcements <i>All</i>		
Ongoing: Updates to Google Doc <i>All</i>	<p>Using wins/opportunities from meeting icebreaker re: PHD, update google doc: "Racial Equity Principles in Action"</p> <p>Any updates from other committee to be added?</p>	
PARKING LOT	<ul style="list-style-type: none"> ✓ Increasing visibility. Creating a RE principles graphic for window/laptop decals or magnets (could be a QR Code that hyperlinks to RE Principles document or Partnership website) ✓ What's goes into the Partnership Tool Box: i.e. customized SEAT questions for each committee to ask during meetings ✓ Discuss approach to compiling problematic policies, procedures, and processes 	