


**Partnership for a Healthy Durham
Systemic Equity Action Team (SEAT)
Zoom**

**April 23, 2024
10:30am-11:30am
Agenda**

Objectives

- 1) Keep google doc up to date and active: "[Racial Equity Principles in Action](#)":
- 2) Increase awareness about policies and procedures responsible for current inequities
- 3) Strategize and design ways to keep RE Principles core to Partnership work

Facilitators: Najla McClain, Kelly Warnock & Bria Miller

Present:		
Project/Topic/Goal		Recommendations and Action Steps
<p>Welcome & Check-in</p> <p>Current Events</p> <p><i>Najla McClain and Kelly Warnock</i></p>	<p>How do you define exercise?</p> <p>Reminder about RE principles – have you noticed any application of principles to celebrate since last month (@ work, within community, home)?</p> <div style="text-align: center;">  <p>Partnership Racial Equity Principles</p> <ul style="list-style-type: none"> •Cultivate community power and leadership •Transform inequitable systems using justice and accountability •Operationalize internal equity •Connect our humanity •Admit language and history matter <p>Partnership for a Healthy Durham</p> </div>	
<p>Review Minutes</p> <p><i>All</i></p>		
<p>Developing Toolkits</p>	<p>Great brainstorming last month! Review drafted 'Closing Gaps' equity outline document. Content is from jamboard slide. Do we agree this is the process?</p>	

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<p>Review document <i>Kelly & Najla</i></p>		
<p>Timeline and Meeting Structure <i>Kelly & Najla</i></p>	<p>Timeline:</p> <ul style="list-style-type: none"> - How long for each step, can we group any steps <p>Meeting Structure</p> <ul style="list-style-type: none"> - Agree to work in meeting or homework - Briefly chat meeting agenda: upcoming goals for May, June, July, Aug 	
<p>First Partnership Priority for review <i>Group</i></p>	<p>Recommendation: PANFA Equity Toolkit</p>	
<p>Next steps once toolkits are created</p>	<ul style="list-style-type: none"> - presenting to steering committee - dissemination - where does information live, who can access - how often do we need to revisit 	
<p>Announcements <i>All</i></p>		
<p>Ongoing: Updates to Google Doc <i>All</i></p>	<p>Using wins/opportunities from meeting icebreaker re: PHD, update google doc: "Racial Equity Principles in Action"</p> <p>Any updates from other committee to be added?</p>	

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<i>PARKING LOT</i>	<ul style="list-style-type: none">✓ Increasing visibility. Creating a RE principles graphic for window/laptop decals or magnets (could be a QR Code that hyperlinks to RE Principles document or Partnership website)✓ What's goes into the Partnership Tool Box: i.e. customized SEAT questions for each committee to ask during meetings✓ Discuss approach to compiling problematic policies, procedures, and processes
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