


**Partnership for a Healthy Durham  
Systemic Equity Action Team (SEAT)  
Zoom**

**May 28, 2024  
10:30am-11:30am  
Minutes**

**Objectives**

- 1) Keep google doc up to date and active: "[Racial Equity Principles in Action](#)":
- 2) Increase awareness about policies and procedures responsible for current inequities
- 3) Strategize and design ways to keep RE Principles core to Partnership work

Facilitators: Najla McClain

Present: Najla McClain, Kimberly Alexander, Angel Romero, Bria Miller		
Project/Topic/Goal		Recommendations and Action Steps
<p><b>Welcome</b> <i>Najla McClain</i></p>	 <p><b>Partnership Racial Equity Principles</b></p> <ul style="list-style-type: none"> <li>•Cultivate community power and leadership</li> <li>•Transform inequitable systems using justice and accountability</li> <li>•Operationalize internal equity</li> <li>•Connect our humanity</li> <li>•Admit language and history matter</li> </ul> <p><b>Partnership for a Healthy Durham</b></p>	
<p><b>Collaborating with the Physical Activity, Nutrition, and Food Access Committee</b></p>	<p>PANFA has been invited to join and plans to come to the Systemic Equity Action Team’s (SEAT)’s next meeting. SEAT needs to decide how to go about working with this committee since they have three areas of focus. SEAT decided to work with PANFA first because they have The Duke Endowment grant and a staff person, giving</p>	

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<p><i>Najla McClain &amp; All</i></p>	<p>them more resources as we embark on this new process. PANFA focuses on physical activity, food access, and school nutrition.</p> <p>Consider discussing this with the co-chairs about those most impacted and going from there. There will be new co-chairs in July. We can wait until then to determine how we will work together.</p> <p>SEATs plan to invite the PANFA co-chairs to the next meeting and have them pass those notes along to whoever the co-chairs are for the following fiscal year. They could also send other members of the committee.</p>	
<p><b><i>Timeline and Next Steps</i></b></p> <p><i>Najla McClain &amp; All</i></p>	<p>In the next meeting, this committee will work to define the problem in all three areas.</p> <p>We need to discuss where this will live afterwards. After the proposed plans and interventions, we can determine where to hold this information.</p>	
<p><b><i>PARKING LOT</i></b></p>	<ul style="list-style-type: none"> <li>✓ Increasing visibility. Creating a RE principles graphic for window/laptop decals or magnets (could be a QR Code that hyperlinks to RE Principles document or Partnership website)</li> <li>✓ What's goes into the Partnership Tool Box: i.e. customized SEAT questions for each committee to ask during meetings</li> <li>✓ Discuss approach to compiling problematic policies, procedures, and processes</li> </ul>	